



Committee and Date

Audit Committee

23 February 2015

**MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 10 FEBRUARY 2015
9.30 – 11.15 AM**

Responsible Officer: Sarah Townsend
Email: sarah.townsend@shropshire.gov.uk Tel: 01743 252803

Present

Councillor Brian Williams (Chairman)
Councillors John Cadwallader, Chris Mellings and Mansel Williams

60 Apologies for Absence / Notification of Substitutes

Apologies for absence were received from Councillor Michael Wood, Mr Nigel Bishop (Head of Customer Involvement), Ms Emily Mayne (Grant Thornton) and Mr Jon Roberts (Grant Thornton).

61 Disclosable Pecuniary Interests

The Chairman reminded members that they must not participate in the discussion or vote on any matter in which they had a disclosable pecuniary interest and that they should leave the room prior to the commencement of the debate.

62 Public Questions

There were none.

63 Exclusion of Press and Public

RESOLVED:

That in accordance with the provisions of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations and Paragraph 3 of the Council's Access to Information Procedure Rules, the public and press be excluded during consideration of the following item on the grounds that it involved the likely disclosure of exempt information defined by the categories specified against the items.

64 IT Disaster Recovery and Business Continuity

The Committee received the Exempt Report, Appendix and Briefing Paper of the Head of Customer Involvement (copy attached to the Exempt signed Minutes). The Director of Public Health and the ICT Manager were in attendance to present the report and address the Committee's concerns.

RESOLVED:

- (a) That the Committee accept the Report, Appendix and Briefing Paper of the Head of Customer Involvement.
- (b) That an interim update report be circulated by the Head of Customer Involvement to both the Committee and Officers via email in April 2015, addressing the concerns raised by internal audit and stating whether or not the proposed action dates contained within the Briefing Paper had been met. The Chairman of the Audit Committee had the discretion to call a special meeting if necessary.
- (c) That an Internal Audit report on IT Disaster Recovery and Business Continuity be considered at the 17th September 2015 Audit Committee meeting and the Portfolio Holder, Councillor Mike Owen, also be invited to attend.

65 Date and Time of Next Meeting

RESOLVED:

That the next meeting of the Audit Committee be held on Monday, 23 February 2015 at 9.30 am in the Shrewsbury Room, Shirehall, Shrewsbury.

Signed (Chairman)

Date: